**PYTHON LEARNING**

Useful Info: HOW TO MAKE SYMBOLS WITH KEYBOARD.

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Alt + 0153..... ™... trademark symbol

Alt + 0169.... ©.... copyright symbol

Alt + 0174..... ®....registeredtrademark symbol

Alt + 0176 ...°......degree symbol

Alt + 0177 ...±....plus-or-minus sign

Alt + 0182 ...¶.....paragraph mark

Alt + 0190 ...¾....fraction, three-fourths

Alt + 0215 ....×.....multiplication sign

Alt + 0162...¢....thecent sign

Alt + 0161.....¡......upside down exclamation point

Alt + 0191.....¿.....upside down question mark

Alt + 1...........smiley face

Alt + 2 ......☻.....black smiley face

Alt + 15.....☼.....sun

Alt + 12......♀.....female sign

Alt + 11.....♂......male sign

Alt + 6.......♠️.....spade

Alt + 5.......♣️......Club

Alt + 3............. Heart

Alt + 4.......♦️......Diamond

Alt + 13......♪.....eighth note

Alt + 14......♫......beamed eighth note

Alt + 8721.... ∑.... N-ary summation (auto sum)

Alt + 251.....√.....square root check mark

Alt + 8236.....∞.....infinity

Alt + 24.......↑.....up arrow

Alt + 25......↓......down arrow

Alt + 26.....→.....right arrow

Alt + 27......←.....left arrow

Alt + 18.....↕️......up/down arrow

Alt + 29......↔️... left right arrow..

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1. CTRL+C (Copy)

2. CTRL+X (Cut)

3. CTRL+V (Paste)

4. CTRL+Z (Undo)

5. DELETE (Delete)

6. SHIFT+DELETE (Delete the selected item permanently without placing the item in the Recycle Bin)

7. CTRL while dragging an item (Copy the selected item)

8. CTRL+SHIFT while dragging an item (Create a shortcut to the selected item)

9. F2 key (Rename the selected item)

10. CTRL+RIGHT ARROW (Move the insertion point to the beginning of the next word)

11. CTRL+LEFT ARROW (Move the insertion point to the beginning of the previous word)

12. CTRL+DOWN ARROW (Move the insertion point to the beginning of the next paragraph)

13. CTRL+UP ARROW (Move the insertion point to the beginning of the previous paragraph)

14. CTRL+SHIFT with any of the arrow keys (Highlight a block of text)

SHIFT with any of the arrow keys (Select more than one item in a window or on the desktop, or select text in a document)

15. CTRL+A (Select all)

16. F3 key (Search for a file or a folder)

17. ALT+ENTER (View the properties for the selected item)

18. ALT+F4 (Close the active item, or quit the active program)

19. ALT+ENTER (Display the properties of the selected object)

20. ALT+SPACEBAR (Open the shortcut menu for the active window)

21. CTRL+F4 (Close the active document in programs that enable you to have multiple documents opensimultaneously)

22. ALT+TAB (Switch between the open items)

23. ALT+ESC (Cycle through items in the order that they had been opened)

24. F6 key (Cycle through the screen elements in a window or on the desktop)

25. F4 key (Display the Address bar list in My Computer or Windows Explorer)

26. SHIFT+F10 (Display the shortcut menu for the selected item)

27. ALT+SPACEBAR (Display the System menu for the active window)

28. CTRL+ESC (Display the Start menu)

29. ALT+Underlined letter in a menu name (Display the corresponding menu) Underlined letter in a command name on an open menu (Perform the corresponding command)

30. F10 key (Activate the menu bar in the active program)

31. RIGHT ARROW (Open the next menu to the right, or open a submenu)

32. LEFT ARROW (Open the next menu to the left, or close a submenu)

33. F5 key (Update the active window)

34. BACKSPACE (View then folder onelevel up in My Computer or Windows Explorer)

35. ESC (Cancel the current task)

36. SHIFT when you insert a CD-ROMinto the CD-ROM drive (Prevent the CD-ROM from automatically playing)

Dialog Box - Keyboard Shortcuts

1. CTRL+TAB (Move forward through the tabs)

2. CTRL+SHIFT+TAB (Move backward through the tabs)

3. TAB (Move forward through the options)

4. SHIFT+TAB (Move backward through the options)

5. ALT+Underlined letter (Perform the corresponding command or select the corresponding option)

6. ENTER (Perform the command for the active option or button)a